

**Town of Garfield**  
**TOWN COUNCIL REGULAR MEETING MINUTES**  
**Town Hall – October 26, 2011**

**CALL TO ORDER:** Mayor Jarrod Pfaff called the meeting to order at 7:00 p.m.

**ROLL CALL:** Jarrod Pfaff, Andrew Flodin, Larry Hunt, Daymon Marple, Sharon Schnebly and Tim Southern. Staff – Public Works Assistant Perry Brown, Police Officer Brian Dentler, and Clerk/Treasurer Annie Pillers.

**GUESTS:** Cher Curtis and Cathie May.

1. Christmas Decorations – Cher Curtis asked if council could help with the cost of the Christmas decoration bulbs. Perry Brown suggested by cleaning the corrosion on the leads, some of the lights still might work. Cher agreed to check with the chamber to see what they could offer too and see about putting donation jars downtown. It was confirmed the decorations were updated a few years ago with the newer light strings.

2. Park - Cathie May asked if a new toilet had been ordered. Council confirmed at the last meet it was decided to hold off through the winter and look for a better price as the initial quote was \$1,500 a piece. Perry Brown confirmed he would be winterizing the park restroom the next day. Larry Hunt said he was very unimpressed with how the water puddles in the bathroom with the new concrete floors and floor drains. Perry noted the cracked toilet does not help the situation either.

**APPROVAL OF MINUTES:** Tim Southern **MOVED** the minutes of the October 12, 2011, Public Hearing and Regular Council meeting be approved. Andrew Flodin seconded the motion and the motion carried unanimously.

**POLICE DEPARTMENT:** Police Officer Brian Dentler updated council that it had been fairly quiet. He was informed of an ongoing reckless driving situation. He would follow up on the matter. He would also be following up on a public nuisance matter. He confirmed he would be in town for Halloween giving out glow sticks and come by the all town Halloween event. There was a question about an individual living on or near the Edgar Johnson property and whether that site was in or out of town. It was thought this was out of town.

**PUBLIC WORKS REPORT:** Perry Brown reported:

1. Public Works Relief – While Bill Bowman is out on injury, Isaac Anderson has been scheduled for the next 6 to 8 weeks for garbage service.

2. Water Leaks – Perry thanked Larry Hunt for his help today with the water leak. He also noted using the bobcat was way cool, making the project much easier. There is still a water leak on the highway and near Larry Hunt's. Perry is scheduled for a 2" water service take down tomorrow.

3. Pool/Park – the sprinklers are drained and tomorrow the restrooms will be shut down. The pool is winterized minus putting in the logs.

4. General Maintenance – the water meters were read yesterday. The heaters have been turned on in all the buildings. There are 3 locates pending tomorrow. Bill installed a new street sign at 8<sup>th</sup> and Union. The property owner trimmed back the bushes and it looks good. Perry anticipates working extra hours with Bill gone.

5. WWTP – Mayor Pfaff asked Perry to contact ML Albright about the flappers at the WWTP. It was confirmed there is no back up pump on the shelf now. Perry estimated the cost at \$3,800. Council agreed the town could not go without an extra pump and that one should be ordered if less than \$6,000.

6. Safety Equipment – Larry Hunt said both the bobcat and gator needed to have the safety orange flashing lights on them. Perry indicated he had recently ordered some. The way the gator had been wired it caused rain on the seat and Perry was replacing it.

**OLD BUSINESS:**

1. Water Service Hook-up Fee: Mayor Pfaff updated council on the recent fire suppression water service

installed for the daycare. After meeting with the attorney Stephen Bishop it was confirmed the \$1,000 hook-up fee was required, but because it was a fire line with no water meter, the town did not have to charge for any parts. The mayor explained this is no different than when the town stubs out water lines for an area with empty lots, like at the top of the 3rd Street. The town lays out the stubs, but doesn't charge for that. It was confirmed because this is a fire suppression line; legally the town cannot meter the system. Council consensus was to charge the \$1,000 hook-up fee but not charge for parts.

2. Tree Removal at School: Larry Hunt indicated he had followed up on removal of the tree at the school. He had made initial contact with Bill's Tree Service but since then has not been able to make contact. Larry noted that it does not make sense to take out the tree unless the configuration of the sidewalk is changed too. Removing the tree alone isn't much good. It was agreed with winter coming to put this project on the back burner for now. Larry will continue to work on finding a possible contractor.

**NEW BUSINESS:**

1. Public Works Relief Hours: Council talked about the additional use of the public works relief position. Larry Hunt **MOVED** to approve up to 400 hours for public works relief position. Daymon Marple seconded the motion and the motion carried unanimously.

2. Resolution No. 2011-13 Personnel Manual Update: Mayor Pfaff reviewed the proposed updated personnel manual. Employees can donate vacation time when an employee has an illness or injury. The amendment allows employees to donate sick leave to each other as well. Andrew Flodin **MOVED** to adopt Resolution 2010-13 amending the personnel manual to allow for use of vacation and sick leave for shared leave. Larry Hunt seconded the motion and the motion carried unanimously.

3. 2012 Budget Update: Mayor Pfaff discussed the 2012 budget noting a 3% increase in property/liability insurance, a 7.3% increase in medical and a 7.6% decrease in dental. He anticipated PERS holding at 3%. The cost of diesel has tripled from \$1,700. It was hoped with the new boiler and WWTP updates the burner unit would run more efficiently.

**FINANCIAL**

1. APPROVAL OF CHECKS: Andrew Flodin **MOVED** the following bills presented to council for payment. Tim Southern seconded the motion and the motion carried unanimously.

Check Register #10178 Claims: \$5.00

Check Register #10178-#10183 EFTPS Payroll: \$6,377.86

Check Register #10184 - #10189 Claims: \$8,592.21 TOTAL: \$14,975.07

ADJOURNMENT: Tim Southern **MOVED** to adjourn the meeting at 7:40 pm. Larry Hunt seconded the motion and the motion carried unanimously.

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Jarrold Pfaff, Mayor

ATTEST: \_\_\_\_\_  
Annie Pillers, Clerk/Treasurer