

**Town of Garfield**  
**TOWN COUNCIL REGULAR MEETING MINUTES**  
**Town Hall – December 14, 2011**

**CALL TO ORDER:** Mayor Jarrod Pfaff called the meeting to order at 7:00 p.m.

**ROLL CALL:** Jarrod Pfaff, Daymon Marple, Andrew Flodin, Larry Hunt, Sharon Schnebly, and Tim Southern. Staff – Public Works Superintendent Bill Bowman, Police Chief Jerry Neumann, and Clerk/Treasurer Annie Pillers.

**GUESTS:** Alan Keasal, Jerry Schwartzman and Eric Slocum – Garfield Gun Club.

**GARFIELD GUN CLUB:** The gun club members addressed council, noting last year they were given a copy of the lease with the town. Most of the gun club members were not aware they had a lease in writing and the bottom line was that it required insurance. They went to get insurance and it was \$1,800 at that time but they can't really afford to insure at that level. The gun club members said they would like to only insure their sanctioned events, estimating about 14 a year; 10 week shoots and 4 other practices. Tim Southern said he remembered talking about that and the problem they ran into was having to then close down and lock up the place to insure it was not used by others. Sharon Schnebly noted she uses the facility outside of gun club events. She asked if the gun club was insuring their assets. The members noted they can get ATA shot gun insurance year round, but it would only cover those activities. They would then need another small policy to cover traps, etc. The current policy now also covers rifles and pistols and that's the most expensive part. They pointed out they do not know who has permission to be out there. It was noted many people who are not gun club members come from all over to the use the facility, including numerous WSU students. Mayor Pfaff suggested a meeting with the attorney Stephen Bishop to work out what could be done and asked Eric Slocum if he would be available. Eric was agreeable to the meeting. It was agreed the liability issue needed to be addressed and this could be done best with Stephen Bishop. Another suggestion was to write up a lease that the town insures it and the gun club would pay a lease amount of perhaps \$600 or \$700 a year that would cover the town's cost for insurance coverage. Eric Slocum said there might still be the question about liability of who is using it. Mayor Pfaff said the town would need to talk with the auditor and the attorney to see what could be done. Eric confirmed the existing gun club insurance policy expires in March 2012 and it covers their liability and facility assets. Mayor Pfaff noted the gun club is currently under the town's blanket insurance policy. The Mayor suggested meeting with Stephen Bishop Friday, December 23<sup>rd</sup>. Eric Slocum, Alan Keasal and Jerry Schwartzman left the meeting 7:10 pm

**APPROVAL OF MINUTES:** Larry Hunt **MOVED** the minutes of the December 7, 2011, Regular Council meeting be approved. Andrew Flodin seconded the motion and the motion carried unanimously.

**POLICE REPORT:** Chief Neumann provided council the October 2011 Activity Log. There were no questions from council.

**PUBLIC WORKS REPORT:** Bill Bowman updated council:

1. WWTP – the pond is still pretty high, but lower than it has been. The influent pump is on order. Approximately ½ of the sludge is on the trailer as it is too heavy to double stack. Bill estimated it would take 2 loads to transport.
2. Compost pile - it has been cleaned up nice and tidy.
3. Work status – Bill thanked council for helping him out in his situation.

**OLD BUSINESS**

**1. Ordinance 411N – Setting 2 yard dumpster rate:** Tim Southern **MOVED** to adopt Ordinance No. 411N establishing a \$65 per dump rate for the new 2 yard dumpsters, effective 1/1/2012. Andrew Flodin seconded the motion and the motion carried unanimously.

**NEW BUSINESS:**

**1. Resolution 2011-16 Repealing Resolution 2011-04:** Annie Pillers noted with Ordinance No. 411N,

Resolution 2011-04 was no longer relevant. Larry Hunt **MOVED** to adopt Resolution 2011-16 repealing Ordinance No. 2011-04. Sharon Schnebly seconded the motion and the motion carried unanimously.

**2. Ordinance No. 412N – Adopting 2011 Budget Amendment:** Daymon Marple **MOVED** to adopt Ordinance No. 412N amending the 2011 Budget. Tim Southern seconded the motion and the motion carried.

**3. Ordinance No. 413N – Closing Fund 433 and renumbering/opening Fund 633:** It was noted previously the water deposit fund was number 433, was changed to 633 and now needed to be renumbered back to 433. Andrew Flodin **MOVED** to adopt Ordinance No. 413N closing the Water Deposits Fund 433 and renumbering/opening the Utility Deposits Fund 633, with all funds transferred to the new fund. Tim Southern seconded the motion and the motion carried.

**4. Ordinance No. 414N – Adopting 2012 Budget:** Mayor Pfaff noted the only changes were the updated loan repayment figures for Water and Sewer. Tim Southern **MOVED** to approve Ordinance No. 415N adopting the 2012 Budget. Sharon Schnebly seconded the motion and the motion carried.

**5. Resolution 2011-17 Adopting Updated Capital Facilities Plan/Capital Improvements Plan:** Mayor Pfaff noted the Planning Commission had a couple of recommendations, including taking out the business incubator and the therapy pool projects and the proposed update plan did so. Daymon Marple **MOVED** to adopt Resolution 2011-17 adopting and updated Capital Facilities Plan/Capital Improvements Plan. Larry Hunt seconded the motion and the motion carried unanimously.

**6. Resolution 2011-18 Setting the 2012 Salary Schedule:** Tim Southern **MOVED** to adopt Resolution 2011-18 setting the 2012 Salary Schedule. Sharon Schnebly seconded the motion and the motion carried unanimously.

**7. 2012 Water/Sewer Rates:** Mayor Pfaff confirmed the \$1.00 change for water reserves and sewer operating and that the ordinances would have to be redone to do so.

**8. Park Surveillance:** Annie Pillers reported the park surveillance equipment has been installed and is now operating. She acknowledged and thanked Erin Henrickson for the incredible amount of work he put into the project.

**9. Sewer Cleanout Cost:** Bill Bowman reported earlier this fall Billie Byrne had to have her house snaked out and during that, the company found a town manhole was plugged up below her place. The cost was \$242.50. Mayor Pfaff acknowledged when the problem is in a town main, the town is responsible. Tim Southern **MOVED** to approve the \$242.50 bill for this repair. Andrew Flodin seconded the motion and the motion carried unanimously.

#### **FINANCIAL**

**1. APPROVAL OF CHECKS:** Sharon Schnebly **MOVED** approval of the following bills presented to council for payment. Andrew Flodin seconded the motion and the motion carried unanimously  
Check Register #10253-#10268 Payroll \$1,085  
Check Register #10269-#10277 \$9,298.40 Plus DOR EFT                      TOTAL: \$10,383.40

**COUNCIL MEMBER APPRECIATION:** The Mayor and Town Council thanked Andrew Flodin for his service to the community as town council member and presented him with a certificate of appreciation.

**ADJOURNMENT:** Tim Southern **MOVED** to adjourn the meeting at 7:26 pm. Larry Hunt seconded the motion and the motion carried unanimously.

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Jarrod Pfaff, Mayor

ATTEST: \_\_\_\_\_  
Annie Pillers, Clerk/Treasurer