

**Town of Garfield**  
**TOWN COUNCIL REGULAR MEETING MINUTES**  
**Town Hall – February 8, 2012**

**CALL TO ORDER:** Mayor Jarrod Pfaff called the meeting to order at 7:00 p.m.

**ROLL CALL:** Jarrod Pfaff, Daymon Marple (7:17), Larry Hunt, Sharon Schnebly, Tim Southern and Mark Young. Staff – Public Works Superintendent Bill Bowman, Police Chief Jerry Neumann and Clerk/Treasurer Annie Pillers.

**GUESTS:** Wayne Pettit-Hahn Dealer, Chuck Petras, and David Ulrick.

**BID OPENING – Used Mini Excavator:** Mayor Pfaff opened and read the following bids:  
Bobcat West: E35 ZTS Bobcat \$37,730 including tax and E45 Bobcat \$44,726.39 including tax;  
Hahn Rental Center: Model 430 Bobcat \$30,723 including tax – Hours 878;  
Modern Machinery: Komatsu PC35MR-2 \$36,074 including tax, with attachments \$37,574 including tax – Hours 2,009  
Rowand Machinery: Hitachi Z50U2 Compact Excavator \$31,531.67 including tax - Hours 2,353.

Tim Southern asked about the bids in relation to coming with multiple buckets. Bill agreed the town would need multiple buckets and estimated them at \$300 to \$500 each, used. After reviewing the bids to determine meeting the bid specifications and other features included, it was determined Hahn and Bobcat West meet the hours specification of 1,000 hours or less. Larry Hunt **MOVED** to accept the bid from Hahn Rentals for a Model 430 Bobcat at a price of \$30,723 including tax. Tim Southern seconded the motion and the motion carried unanimously. Wayne Pettit left the meeting at 7:18 pm.

**APPROVAL OF MINUTES:** Sharon Schnebly **MOVED** the minutes of the February 8, 2012, Regular Council meeting be approved. Larry Hunt seconded the motion and the motion carried unanimously.

**POLICE REPORT:** Police Chief Jerry Neumann provided a copy of the January 2012 Garfield Activity Log and updated council on department activities. The new police vehicle has been put into service, a Durango. The 2002 Intrepid is being sold under a sealed bid with a \$1,500 minimum. Mayor Pfaff talked about Garfield picking up the Intrepid to upgrade the town's old one. Chief Neumann reported all the graphics have been removed from it. Chief Neumann noted it has been fairly quiet, minus an ongoing juvenile problem that they are working on with the school to get resolved. There are a few glitches to still be worked out with the park camera system.

**PUBLIC WORKS REPORT:** Bill Bowman updated council:

1. Christmas decorations – Mayor Pfaff asked when the Christmas decorations were coming down. Bill thought probably the next day.
2. WWTP – There have been some on going problems since the 1/28 power outage. The new influent pump was being put in but the company sent the wrong pump. The supplier will replace it as they cross referenced it wrong. The lead and lag pumps were jockeyed around. Also, the generator comes on but doesn't have enough electricity to trigger the switch. It was thought it might be the voltage regulator. David Ulrick noted the electrical panel was replaced once before because of the same problem. Additionally, the aeration motor took a dump and it's now getting rebuilt. It has never rebuilt since being installed. Bill thought he would try to install it tomorrow afternoon as Darrell Fleischman is coming on Friday. The beaver control gentleman called. Bill will check to see if the beaver moved after the last big storm. Mayor Pfaff asked about still having a sewer pump on shelf. Bill indicated the one that has been running really good will be the lag pump.

**NEW BUSINESS:**

1. Resolution 2012-2 - Authorizing commercial use and setting a user fee for WWTP: Council discussed the idea of commercial septic service companies using the town's wastewater treatment facility. Palouse Valley Septic contacted Bill Bowman about dumping approximately 2,000 to 3,000 gallons about every 3

weeks from Wilbur-Ellis in Oakesdale. Annie Pillers confirmed Palouse Valley is licensed with Whitman County Environmental Health. Bill said right now he dumps at Potlatch but he only has a 2,000 gallon truck which requires 2 trips to Potlatch when he pumps 3,000 gallons. It would be a convenience to do at least one load here. Potlatch charges 5 cents a gallon. Colfax charges \$250 for the first 250 gallons and then 8 cents a gallon after that. Larry Hunt **MOVED** to adopt Resolution 2012-2 authorizing commercial use of the wastewater treatment plant by licensed and approved septic service companies at 5 cents per gallon. Mark Young seconded the motion and the motion carried unanimously. It was agreed if there were too many companies using the system, there should be a first come first serve policy. Mark Young asked about how to gauge the quantity pumped. It was agreed the truck would likely have a level gauge and the company could be trusted to record usage. It was further agreed if there was too much use based upon the current rate, the fee could be raised.

**2. Ordinance No. 418N - Amending 2012 Budget:** Mayor Pfaff reviewed the proposed 2012 budget amendment noting it was a result of the mini-hoe purchase that was not included in the original budget. This purchase would be done using nearly the same splits as the skid steer purchase. Plus this amendment included a transfer from Current Expense to Current Expense Reserve. Roughly \$55,000 to \$60,000 is needed in Current Expense to operate. 2011 ended at \$81,000 but this was not a profit. Current Expense actually lost \$3,000 to \$4,000. The 2010 profit of \$16,000 did not get transferred in 2011 to the reserve fund and \$3,000 to fire reserve. This amendment is the old transfer of \$15,000 and brings Current Expense back to \$60,000 for 2012. Tim Southern **MOVED** to adopt Ordinance No. 418N amending the 2012 Budget. Larry Hunt seconded the motion and the motion carried unanimously.

#### **FINANCIAL:**

**1. 4<sup>th</sup> Quarter 2011 Financial Statements/Reports/Approval of Checks:** Larry Hunt **MOVED** to approve the 4Q2011 Adjustment Register/Memo, the 4Q2011 Treasurer's Report, and the 4Q2011 Financials and Narrative and the following bills presented to council for payment. Daymon Marple seconded the motion and the motion carried unanimously.

Check Register #10333-#10339 Payroll \$ 7,403.12

Check Register #10340-#10352 Claims \$12,147.59 TOTAL: \$19,550.71

#### **OLD BUSINESS:**

**1. Gun Club:** Mayor Pfaff updated council on the gun club operations. They are going to lock the gate. He also noted that he did not think it was right to spend Police Department labor monitoring it. David Ulrick noted they had already locked the gate and hung a sign stating closed to all but members. A second sign (yellow) says the same thing but provides 2 members phone numbers. Right now the gun club is going to wait for 4 to 6 weeks before starting to sign people up for membership. Unless it's a member, no one should hear any shooting during the day, except Sundays. Members will have keys. A membership card will be required to be inside the gate. If anyone is out there now they need to be a current member. It was noted there are approximately 25 or 30 current members. At the last meeting it was discussed that it would be \$30 a year to become a member. Tim Southern asked, based upon the math, why have the rates not gone up. David said the gun club estimated that membership would probably increase to over 100. Mayor Pfaff noted the insurance requirement had been in the least since the 60s but no one was aware of this. If they knew this back then, the rates would have had to go up. Stephen Bishop said the gun club needed to do this for liability sake any way. Public works will have a key.

#### **NEW BUSINESS (Continued):**

**1. Public Development Authority Storage Trailer:** David Ulrick talked with the PDA about a storage container for excess equipment in restaurant. He found one and its outside on a trailer. The PDA needs a place for it to be stored. David suggested a spot over by the recycle building by fence that was paved. With Hatter Creek, it's now not used for metal storage. It would be an ideal spot for this storage box. David also had a place at his mother-in-laws if needed. Council consensus was to allow the PDA to locate this storage box at the recycle center.

**2. Rural Fire Commissioner Report:** Fire Commissioner Chuck Petras addressed council.

**1. Mutual Aid Agreements -** Chuck provided the mayor copies of a Memorandum of Understanding (MOU)

with Whitman County Emergency Management and a Whitman County Mutual Aid Agreement. The commissioners were reviewing both of them and would be making a decision. The MOU says the department would be responsible for covering the cost of water, refreshments on a fire scene. During the commissioner’s meeting they remembered something from the previous Fire Chief Brian Conklin rejecting a certain clause. Commissioner Petras said they looked straight forward. He would like the OEM to come out and do a presentation. Mayor Pfaff asked Commissioner Petras to let the town know what they decided and the town would piggy back on that. Additionally, Commissioner Petras said they found a mutual aid agreement from 2000 that covers 20 miles. The Palouse Department has one that they may base their mutual aid on.

2. Trainings/Calls Outs – Turn out has been light for training meetings on Tuesday nights. The department provided mutual aid with the ambulance last month.

3. Fire Apparatus/Equipment – Mayor Pfaff asked if there was anything else needed from the town. Commissioner Petras said he understood Chief McCully would be back on Friday. He needs to talk with him about the light turn out of 3 or 4 people. He talked about getting rid of some of that equipment and needing only two trucks.

**ADJOURNMENT:** Larry Hunt **MOVED** to adjourn the meeting at 7:57 pm. Tim Southern seconded the motion and the motion carried unanimously.

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**Jarrod Pfaff, Mayor**

**ATTEST:** \_\_\_\_\_  
**Annie Pillers, Clerk/Treasurer**