

**TOWN OF GARFIELD
PLANNING COMMISSION MEETING MINUTES
January 21, 2011**

CALL TO ORDER: Tammy Howard called the Planning Commission Meeting to order at 7:20 PM.

ROLL CALL: Tammy Howard, Kevin Pickron, Tami Southern, Damon Vassar and Planning Commission Secretary Annie Pillers. Absent: Sharon Schnebly and Phil Weagraff.

Tammy Howard confirmed the proposed terms of office for the planning commission members were approved at the last council meeting. She noted the commission needed someone to replace Paul Hendrickson. Damon Vassar indicated that Ryan Root had expressed interest. The planning commission members were agreeable. Tammy Howard will have Ryan proposed for appointment to the planning commission at the next council meeting. She confirmed Sharon Schnebly was appointed as the council's ex-officio member.

COMPREHENSIVE PLAN REVIEW:

The commission reviewed several segments of the Comp Plan. Tammy Howard referred to the recently adopted capital improvements plan from council that was emailed to the commission. She suggested the Planning Commission adopt this document and include the first two columns on the last page of the Comp Plan. She did not see anything missing on the list and that it would be cohesive to move in the same direction. The Planning Commission was agreed with this suggestion.

Tammy said she would talk with the mayor about the listing of a business incubator as she didn't see it as a really good fit for Garfield; it doesn't fit the demographics.

Tammy talked with Zane Wells about the school's goals for the facilities. He said other than routine maintenance, it's mainly aesthetic things. They do need a heating system.

In rechecking the town survey, Tammy suggested adding downtown or community revitalization to the Comp Plan. It was an indicator on the survey. She talked about aesthetics and city beautification. She also noted the planning commission needed to do a housing windshield survey and asked Annie about instructions from the Community Action Center.

Tammy would follow up with Daymon, drawing up some PDA goals to review.

BEAUTIFICATION PROJECTS:

Tammy proposed the planning commission sponsor or initiate a contest for beautification projects. She said it could be done later this spring, summer or early fall. People could enter and submit before and after pictures. Then the commission could decide a winner who would get a cash prize. She said the cash prize could come from donations. She suggested no cash prize unless there were at least 20 entries and if there were 50 entries the cash prize could be doubled. She suggested this, hoping it would encourage people to do projects around town, such as scouts doing projects for elders. The commission was supportive of the idea and suggested getting the word out at May Day with the contest being open for the summer and a winner declared in September.

The commission briefly discussed the gazebo project at park, noting there was no set labor force. At the last meeting, Phil acted like he would work on getting some volunteers available. Kevin Pickron suggested offering something small as an incentive, such as drinks, etc. There could be a social thing tied in with it, helping people get to know each other. Tami Southern suggested lunch catered by restaurant.

NEXT MEETING: Next Meeting Monday, March 7, 2011 7:00 PM, Garfield Town Hall.

APPROVAL OF MINUTES: Tami Southern **MOVED** to approve the Planning Commission Minutes of November 10, 2010. Kevin Pickron seconded the motion and the motion carried unanimously.

ADJOURNMENT: Chairman Howard adjourned the meeting at 7:38 p.m.

APPROVED: _____ **Tammy Howard, Chairman**

ATTEST: _____ **Annie Pillers, Clerk/Treasurer**