

**TOWN OF GARFIELD  
PLANNING COMMISSION MEETING MINUTES  
March 7, 2011**

**CALL TO ORDER:** Tammy Howard called the Planning Commission Meeting to order at 7:02 PM.

**ROLL CALL:** Tammy Howard, Kevin Pickron, Sharon Schnebly, Tami Southern, Phil Weagraff and Planning Commission Secretary Annie Pillers. Absent: Ryan Root and Damon Vassar

**COMPREHENSIVE PLAN REVIEW:**

Tammy reviewed the final draft version of the Comprehensive Plan. She noted broad and general objectives and goals were added, including elimination of slum and blight. The commission agreed the final draft was ready for public review and input, setting a public hearing time and date of Monday, April 11<sup>th</sup> at 7:00 PM at town hall. Upon completion of the public hearing the planning commission would convene to make any final changes, and then adopt the document for submission to the town council.

**HOUSING CONDITION WINDSHIELD SURVEY:**

Tammy reviewed the recently completed windshield survey of housing conditions. Tammy, Kevin and Annie, over the course of two mornings, drove around town and assessed every home. Items covered included quality/condition of the home – windows missing, partial roof, porches, chimneys, paint, etc. Using guidelines provided by the Community Action Center, a checklist was developed and the data was compiled. The checklist defined what qualified as minor substandard or major substandard. Tammy noted the current results showed 26 more homes. She did not believe there was actually an increase of 26 homes, but rather the recent survey thoroughly covered town.

**BEAUTIFICATION CONTEST:**

The commission discussed the proposed beautification contest and agreed to start getting the word out for May Days. Annie Pillers suggested the prize money go through the Garfield Community Association. Tammy asked about the contest rules, noting that “at least one photo” before and after photo was needed, and at least 20 participants. The photos would become property of the town. The commission had no changes. It was thought boy scouts might want to get involved in a project and other youth groups possibly too.

**PARK GAZEBO:**

Phil Weagraff talked about materials for the gazebo. He thought vinyl would break quickly. He was looking at a wood structure and using the existing concrete base at the park. Home Depot gazebos have 12 or 16 sides. Phil would like to have the gazebo built by May Day.

**NEXT MEETING:** Next Meeting Monday, April 11, 2011, 7:00 PM Public Hearing on Comprehensive Plan followed by Planning Commission Meeting, Garfield Town Hall.

**APPROVAL OF MINUTES:** Kevin Pickron **MOVED** to approve the Planning Commission Minutes of January 21, 2011. Phil Weagraff seconded the motion and the motion carried unanimously.

**ADJOURNMENT:** Chairman Howard adjourned the meeting at 7:28 p.m.

**APPROVED:** \_\_\_\_\_ Tammy Howard, Chairman

**ATTEST:** \_\_\_\_\_ Annie Pillers, Clerk/Treasurer